



Board of Education
March 28, 2011
7 PM

BECC Building, Board Room
125 S. Church Street
Brighton MI 48116

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Approval of Agenda

V. Shining Star Recognition

- A. Scranton Middle School, Science Olympiad Regional Champs
- B. Brighton High School, Science Olympiad Regional Champs
- C. Maltby Intermediate School

VI. Public Participation

VII. Board Reports/Correspondence

VIII. For Action

- | | | |
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| A. Consent Agenda. | Report 11-50 | Page 9 |
| Minutes of March 14 and March 23, 2011 | | |
| Bills of March 18, 2011 | | |
| B. Policies, Second Reading. | Report 11-51 | Page 16 |
| C. Policy 5136, Second Reading. | Report 11-52 | Page 31 |
| D. February 2011 Financial Statements. | Report 11-53 | Page 35 |
| E. February 2011 Deficit Reconciliation Report. | Report 11-54 | Page 43 |
| F. Award of Bid, Phoenix Ear Equipment. | Report 11-55 | Page 45 |
| G. Leave of Absence, Extension. | Report 11-56 | Page 47 |

IX. For Future Action

- | | | |
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| A. Policies, First Reading. | Report 11-57 | Page 49 |
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X. For Information

- A. Curriculum/Instruction
- B. Finance
- C. Human Resources
- D. Superintendent
- E. Other
 - 1. Student Representative

XI. Committee of the Whole

- A. 2011/12 Budget Assumptions

XII. Next Board Meeting, April 11, 2011

Upcoming Meetings/Calendar Events

- A. March 30, LCASB Dinner at 6 pm, Hartland Education & Support Center
- B. April 1, No School Professional Development
- C. April 4 - 10, 2011, Spring Break
- D. June 1 - Senior Awards Night at BCPA
- E. June 5 - Baccalaureate at 2 pm, St. Mary's Magdalene
- F. June 8 - Summa Breakfast at 8 am, BHS
- G. June 11 - Graduation at 10 am, EMU

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in agenda item "Public Participation."

Board of Education
Brighton Area Schools
Regular Meeting
Monday, March 28, 2011
7 PM - BECC

Minutes

I. Call to Order

The meeting was called to order by President Leach at 7:00 p.m.

II. Pledge of Allegiance

III. Roll Call Vote

Members present: Bill Anderson, John Conely, Jay Krause, Cheryl Leach, Beth Minert, Greg Rassel and Miles Vieau.

Also present: Superintendent Gray, Assistant Superintendents Gisting and Surrey, staff, press and visitors.

IV. Approval of Agenda

Moved by Anderson, supported by Rassel to approve the agenda as amended (add BASE Spark Award as item V.D.). Voice vote: 7 ayes. Motion carried.

V. Shining Star Recognition

Members of the High School and Scranton Middle School Science Olympiad Teams were honored as they advance to state competition.

Maltby administrators Scott Brenner and Jeff Eisele honored the Pride Cadets and sponsor Patti Cosgrove.

Mrs. Debbie Kirk, Director of BASE Foundation, presented a BASE Spark Award to Joanne Dever. Mrs. Dever was recognized for helping Brighton students in asset development. She has been a positive role model and participated in many activities that benefit the students in the Brighton School District.

VI. Public Participation

Carol Wilcox addressed the Board concerning the district's finances and employee contracts.

VII. Reports/Correspondence

Secretary Minert reported on the MASB Resolution to oppose the proposal that would take money from the K-12 budget to increase the state aid for colleges and universities.

VIII. For Action

- A. Consent Agenda - Moved by Rassel, supported by Minert to approve the consent agenda as presented. Voice vote: 7 ayes. Motion carried.
- B. Policies, 2nd Reading - Moved by Rassel, supported by Krause to approve Policies 7434-Use of Tobacco on School Premises, 8330-Student Records, 8450-Control of Casual Contact Communicable Diseases, and 9160-Public Attendance at School Events. Voice vote: 7 ayes. Motion carried.
- C. Policy 5186-Wireless Communication Devices - Moved by Anderson, supported by Minert to approve Policy 5136 as presented. Voice vote: 7 ayes. Motion carried.
- D. February 2011 Finance Statements - Moved by Krause, supported by Anderson to approve the February 2011 Financial Statements as presented. Voice vote: 7 ayes. Motion carried.
- E. February 2011 Deficit Reconciliation Report - Moved by Minert, supported by Anderson to approve the February 2011 Deficit Reconciliation Report as presented. Voice vote: 7 ayes. Motion carried.
- F. Award of Bid - Moved by Rassel, supported by Anderson to award the bid to United Digital Intergrators in the amount of \$54,637.30 for fifty Front Row Digital Model hearing Assistance Systems, including installation. Voice vote: 7 ayes. Motion carried.

ARA money from LESA will be used to finance this purchase. The devices will be installed in the four elementary schools.

- G. Leave of Absence Extension - Moved by Minert, supported by Rassel to deny the leave of absence extension submitted by Amy VanderMeer. Voice vote: 7 ayes. Motion carried.

IX. For Future Action

- A. Policies, First Reading - Policies 0155-Committees, 0167.2, 1241-Non-Re-employment of the Superintendent, 1420-School Administrator Evaluation, 1613-Student Supervision and Welfare, 3213/4213-Student Supervision and Welfare, Professional Staff/Support Staff, 3215/4215-use of Tobacco by Professional/Support Staff, and 3220-Professional Staff Evaluation were presented for a first reading.

Board members are to contact Dr. Gray if there are questions/concerns on the above listed policies.

X. For Information

- A. Curriculum/Instruction - Dr. Surrey invited Trustees to attend any of the RTI meetings scheduled over the next few weeks.

Trustees also learned that many teachers are reading the book *Focus* and many discussions are taking place throughout the district.

- B. Finance - Dr. Gisting reported that the Board Scrap the shop equipment that is no longer used and outdated along with the three maintenance vans. Maintenance employees will receive mileage reimbursement for driving personal vehicles to job sites.
- C. Human Resources - The district is still working on staffing for the 2011/12 school year.
- D. Superintendent - Dr. Gray reported that he attended many of the kindergarten observations that were conducted March 25. These sessions were well attended and very benefit for the parents and staff concerning student placement in the kindergarten program.

The Livingston County Association of School Boards will meet on Wednesday, March 30 at 6:30 p.m. in Hartland.

Brighton High School will be hosting meetings for private school parents and incoming eighth grade parents to learn about the programs and co-curricular offerings available for high school students.

- E. Other - Student representative James Conwell reported that the Leadership Class concluded "the no texting and driving" campaign. Over 600 students signed pledges not to text and drive.

The National Honor Society sponsored a Dance-athon to raise money for Mott's Children Hospital.

A blood drive will be held on Wednesday, March 30.

James also reported that senior students are actively engaged and attending classes as the school years comes to an end.

Meeting recessed at 8:11 p.m.

Meeting reconvened at 8:16 p.m.

XI. Committee of the Whole

- A. 2011/12 Budget Assumptions - Dr. Gisting reviewed the 2011/12 budget assumptions:
 - General Fund Revenues depend on enrollment and Base Foundation Allowance.
 - The BFG is calculated using 75% of the fall enrollment and 25% of the previous year's February enrollment.
 - Projecting a decrease in enrollment of 150 (blended count) students.

- The BFG is \$6995 for 2011/12 (top BFG is \$8,489).
- Property values are declining, with a typical loss being 3%. Next year the district is anticipating a 6% decrease in property values according to the governmental units.
- Debt Fund millage rate is effected by declining property values.
- 50 certified staff reductions will occur by April 30th deadline.
- Retirement rate is increasing to 24.47% (reflecting approximately \$200/\$230 per pupil for increase in retirement costs).
- YTD 2010/11 projected revenue is \$53,183,389 and the projected revenue for 2011/12 is \$47,641,956 (\$6 million difference).
- District goal is to make some contractual language changes and look at non-load bearing positions.
- Governor's proposal is 5% give back in salary and for employees to contribute 20% of the cost of health insurance.
- HS course must be at 85% capacity before offered.
- Edu-Jobs money expires end of the year.
- Increase class size in grades 5 through 12. Currently Brighton is lowest in the county.
- Discussions on expenditures will be delayed as the district heads into negotiations with the BEA.
- The 2011/12 budget will be presented in May for Board adoption by June 30th.
- The district met the contractual time line for discussing budget with the BEA.
- No declining enrollment categorical.
- Athletic budget is included in the General Fund budget.
- Expenditure for Maltby Road paving expires this year.
- Bus debt is paid.
- Tech Bond expires next year.
- Energy Bond won't expire until 2021—.5 mill obligation.
- \$1.3 million in the Sinking Fund.

- B. Contract Employee - Dr. Gisting reported that Sheryl Quinn is a contracted employee working in the business office. Her pay rate was raised from \$45 to \$50/hour based on comparable data.

President Leach indicated that she received a letter of concern from BESPA about this position.

Dr. Gray reported that Ms. Quinn works on an as needed basis and does not perform work that is/was under the BESPA function. As a contracted employee, Ms. Quinn is responsible to pay the 7.6% FICA, pays the employers part of FICA, receives no health care, is not reimbursed for travel, provides her own laptop and is not paid for vacation/sick days.

Dr. Gisting reviewed the function of the General Ledger Accountant position. Business Office staffing has decreased 1.73 FTE's for 2010/11.

The Board asked that a contract be established with Ms. Quinn for a period of one year and contract shall include hourly rate, maximum number of work hours and a listing of the job duties. The contract will be presented for Board consideration.

- C. James Conwell inquired about what the district is doing to help Lansing understand the K-12 funding problems and its effect on Brighton students and programs.

Moved by Rassel, supported by Krause to adjourn. Voice vote: 7 ayes. Motion carried.

Meeting adjourned at 9:31 p.m.

Date Approved:

Approved by:

Cheryl Leach, President

Beth Minert, Secretary

(Sheri Lohmiller, Secretary)